



HEADQUARTERS MISSISSIPPI WING
CIVIL AIR PATROL
UNITED STATES AIR FORCE AUXILIARY
1635 Airport Dr.
Jackson MS 39209



MSWG MISHAP REPORTING POLICY

1 May 2019

1. Pursuant to CAPR 62-2, dated 20 May 2014 and ICL 18-01 20 Feb 2018, members of the Mississippi Wing will comply with the following procedures when reporting a mishap:
 - a. In the event of **any** mishap involving Mississippi Wing aircraft, vehicles, personnel or property; immediately notify the following individuals:
 - i. Wing Commander (MSWG/CC)
 - ii. Director of Safety (MSWG/SE)
 - b. Thereafter and in accordance with the MSWG Mishap Reporting Pyramid, the following individuals must receive notification:
 - i. CAP-USAF Representative (ADO)
 - ii. Wing Vice Commander (MSWG/CV)
 - iii. Chief of Staff (MSWG/CS)
 - iv. Deputy Chiefs of Staff (MSWG/DepCS)
2. The Wing Commander or his designee will also notify the Region Commander and/or the Region Safety Officer in the event of a mishap.
3. The Wing Commander or his designee will immediately notify the CAP National Operations Center of all mishaps that can be classified as an "accident" (per CAPR 62-2 Attachments 1, 2 or 3) on:
National Operations Center (NOC) 1-888-211-1812, Ext 300
4. Unit/activity commanders are responsible for ensuring an online Form 78 is accomplished within 48 hours following a mishap.
5. Completed mishap review reports (e-CAPF 79) must be electronically submitted using the module located in the Safety Information Reporting System (SIRS) within 25 days following the mishap.
6. Mississippi Wing Supplement 1, dated 1 May 2019 is hereby made a part of this policy and is in full affect.
7. This policy rescinds and replaces all previous supplements and policies on the subject.

DAVID A ROGERS, Colonel, CAP
Wing Commander

Attachments: Mississippi Wing Supplement 1, 19 Apr 19
Cc: CS/SE
Distribution: 1-MSWG Units, 1-MSWG website