



HEADQUARTERS MISSISSIPPI WING  
CIVIL AIR PATROL  
UNITED STATES AIR FORCE AUXILIARY  
1635 Airport Dr.  
Jackson MS 39209



1 June 2019

MEMORANDUM FOR RECORD

FROM: MSWG/CC

SUBJECT: MISSION CHECK PILOT APPOINTMENT PROCESS

1. This memorandum prescribes the requirements for being considered for appointment as a Mission Check Pilot (MCP) in the Mississippi Wing.
2. Complete and submit a CAPF 17 to the MSWG/DOV or MSWG/DepCS (Ops).
3. The CAPF 17 must be reviewed and recommended by the MSWG/DOV and/or the MSWG/Deputy Chief of Staff for Operations. These Officers may consult with the MSWG/DOS, MSWG/DO, and/or other Mission Check Pilots prior to making a recommendation.
4. Applicants must:
  - a. Complete the online NCPSC
  - b. Attend an annual MSWG Pilot Meeting
    - (1) Demonstrate and/or explain to the MSWG/DOV or designee, understanding of:
      - (a) Form 91 evaluation procedures
      - (b) Flight releases procedures
      - (c) WMIRS and Operations Qualifications data entry and document upload requirements.
      - (d) Fuel receipt procedures
5. Satisfactorily pass a Mission Check Pilot evaluation with a Mission Check Pilot Examiner named by the MSWG/DOV or MSWG/Deputy Chief of Staff for Operations.
6. All applicants must interview (either in person or electronically) with the MSWG/CC or his designee.

7. Receive final approval and appointment from the MSWG/CC or his designee.

A handwritten signature in black ink, reading "David A. Rogers", is centered on a light green rectangular background.

DAVID A. ROGERS, Colonel, CAP  
Commander, MSWG

cc: MSWG/DCS/DOV/DO/CS

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