



HEADQUARTERS
CIVIL AIR PATROL MISSISSIPPI WING
UNITED STATES AIR FORCE AUXILIARY
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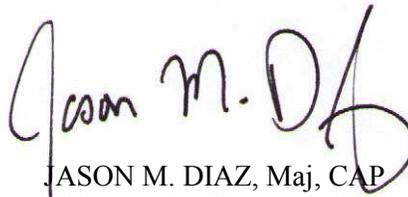
15 January 11

MEMORANDUM FOR SEE DISTRIBUTION

FROM: CP

SUBJECT: Annual Cadet Programs Awards

1. It is time, once again, to consider our personnel for awards to recognize their stellar volunteer service during the year. Please take the time to consider recommending your cadet members and your senior members working with cadets for formal recognition for their efforts.
2. Note there are two attachments to this letter. The first attachment lays out the MS WG Cadet Programs Awards. The second attachment describes some of the other awards that are available for cadets.
3. Each attachment has important instructions that should be followed. In particular, note that there are two separate deadlines for awards (Cadet of the Year and Cadet Programs Officer of the Year have an earlier due date in order to meet region deadlines).
4. If you have any questions or concerns, please free to email at JasonDiaz@cableone.net or call me at 228-861-4826.



JASON M. DIAZ, Maj, CAP
Director of Cadet Programs

Attachments:

1. MS WG Cadet Programs Awards
2. Other Cadet Awards

Distribution:

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Attachment 1
MS WG Cadet Programs Awards

1. Submission.

- a. Timeline: Cadet of the Year and Cadet Programs Officer of the Year nominations are due no later than 3 February 2011. Phase I, II, and III Cadet of the Year nominations are due no later than 15 February 2011.
- b. All nominations should be submitted via e-mail to JasonDiaz@cableone.net. A confirmation e-mail will be sent upon receipt. If you are unable to send the nomination electronically, please call Maj Diaz to make other arrangements.

2. Awards for Cadets.

a. Cadet of the Year.

- 1) Purpose: To recognize the most outstanding cadet in the Mississippi Wing. Award encompasses the entire cadet career of the nominated member. A capstone award for cadet achievement that results in an automatic nomination for Southeast Region Cadet of the Year.
- 2) Prerequisites: Cadet must have received the Amelia Earhart Award (or higher) by the time of submission, demonstrated outstanding leadership in CAP, attained academic excellence in school, and be at least a junior in high school.
- 3) Process: In accordance with CAPR 39-1, paragraph 24, squadron commanders should submit one cadet on a CAP Form 58 and attach all the required attachments as indicated on the form.
- 4) Awards: Plaque presented by the wing commander at the annual wing conference. Automatic nomination to SER for SER Cadet of the Year.
- 5) Submission Deadline: 3 February 2011.

b. Phase III Cadet of the Year (Cadet Officer of the Year).

- 1) Purpose: Recognize the most outstanding Phase III cadet officer in the Mississippi Wing.
- 2) Prerequisites: Cadet must have received the Mitchell Award (but NOT the Earhart Award or higher) by the time of submission, demonstrated outstanding leadership in squadron, wing and higher activities, and attained academic excellence in school.
- 3) Process: Squadrons should submit no more than one cadet on a completed CAPF 58 (with required attachments) annotated to show their nomination as Phase III Cadet of the Year. Commanders may submit a school transcript or they may annotate year (grade) and GPA.
- 4) Awards: Plaque presented by the wing commander at the annual wing conference.
- 5) Submission Deadline: 15 February 2011.

c. Phase II Cadet of the Year (Cadet Noncommissioned Officer of the Year).

- 1) Purpose: Recognize the most outstanding Phase II cadet in the Mississippi Wing.
- 2) Prerequisites: Cadet must have received the Wright Brothers Award (but NOT the Mitchell Award or higher) by the time of submission, demonstrated outstanding leadership in squadron, wing and higher activities, and attained academic excellence in school.
- 3) Process: Squadrons should submit no more than one cadet on a completed CAPF 58 (with required attachments) annotated to show their nomination as Phase II Cadet of the Year. Commanders may submit a school transcript or they may annotate year (grade) and GPA.
- 4) Awards: Plaque presented by the wing commander at the annual wing conference
- 5) Submission Deadline: 15 February 2011.

d. Phase I Cadet of the Year (Cadet Airman of the Year).

- 1) Purpose: Recognize the most outstanding Phase I cadet in the Mississippi Wing.
- 2) Prerequisites: Cadet must NOT have received the Wright Brothers Award by the time of submission and must demonstrate outstanding leadership in squadron, wing and higher activities, and attained academic excellence in school.
- 3) Process: Squadrons should submit no more than one cadet on a completed CAPF 58 (with required attachments) annotated to show their nomination as Phase I Cadet of the Year. Commanders may submit a school transcript or they may annotate year (grade) and GPA.
- 4) Awards: Plaque presented by the wing commander at the annual wing conference.
- 5) Submission Deadline: 15 February 2011.

3. Cadet Programs Officer of the Year Award.

- a. Purpose: Recognize the outstanding Cadet Programs Officer in the Mississippi Wing for the previous calendar year.
- b. Prerequisites: Senior member who works directly with cadets at the squadron level (Cadet Programs Officers), or serve on the Cadet Programs staff at a higher echelon.
- c. Process: Squadron Commanders or any CAP member may nominate an eligible member for the award. Nominations should describe why the individual is deserving of the award, and be submitted in narrative format.
- d. Award: Plaque presented by the wing commander at the annual wing conference.
- e. Submission Deadline: 3 February 2011.

Attachment 2 Other Cadet Program Awards

There are a variety of other awards available to cadets. These awards are listed in CAPR 39-3 beginning on page 22. It is recommended that squadrons utilize these awards to supplement their regular awards program. These awards have few criteria to allow commanders the widest possible latitude. **These awards are administered by the local squadrons working with the awarding agencies; MS WG/CP has no involvement in these awards.** These awards include:

- Air Force Association Award to Outstanding CAP Cadets
- Air Force Sergeants Association Award to Outstanding CAP Cadet Noncommissioned Officer of the Year
- Veterans of Foreign Wars Cadet NCO Award
- Veterans of Foreign Wars Cadet Officer Award